

↖ Edge of Envelope ↗

↖ Text or images beyond this line may not print. ↗

Return Address Area

**FRONT**

File should be 9.5" x 4.125"

Do not flatten template onto artwork.

Indicia  
Clear  
Zone

Recipient Mailing Address Area  
(OCR Read Area)

Barcode and Post Office Markings Area (No text or graphics)

↖ Edge of Envelope ↗

↖ Text or images beyond this line may not print. ↗

NO PRINT AREA

NO PRINT AREA

↖ Text or images beyond this line may not print. ↗

**BACK**

File should be 9.5" x 4.125"

Do not flatten template onto artwork.