

# CAPABILITIES

## Benefits

On demand printing provides you with the following benefits:

- Reprint in smaller quantities
- Reprint as needed
- Avoid overruns and scrap
- We can store your documents in our digital library for re-ordering

## Send us your file

It's easy to have your documents reproduced at Copy King. We support the following mediums:



- Hard Copy
- CD
- USB (thumb/flash) drives
- DVD
- Electronic Transfer
- SD

Customers can electronically transfer a file two ways:

### 1. Files over 5mb can be sent to our Send a File Webpage.

Please call for instructions and site address

### 2. Files under 5mb can be sent by email to sales@copy-king.com



## Recommended File Formats:

### Finished documents:

- PDF Files
- Native Files (.ai, .ind, .doc, etc.)

### Logos (Vector Files):

- PDF Files
- EPS
- Native Files (.ai)

### Images (High Resolution):

- TIFF
- JPEG
- PSD

\*If you have questions on proper setup please feel free to call before setting up your file.

## Programs we Support:

- |                |               |               |
|----------------|---------------|---------------|
| • Word         | • Photoshop   | • Pages       |
| • Excel        | • Illustrator | • Corel Draw  |
| • Libre Office | • Powerpoint  | • Pagemaker   |
| • Quark Xpress | • Publisher   | • Freehand    |
| • InDesign     | • Acrobat     | • Open Office |

## Customers have found us well-suited for jobs such as:

- |                      |               |               |
|----------------------|---------------|---------------|
| • Business Cards     | • Brochures   | • Banners     |
| • Catalogs           | • Custom Tabs | • Directories |
| • Envelopes          | • Fact Sheets | • Flyers      |
| • File Archiving     | • Forms       | • Handbooks   |
| • Mailing Services   | • Letterhead  | • Menus       |
| • Medical Records    | • Newsletters | • Note Pads   |
| • Parts Lists        | • Postcards   | • Posters     |
| • Presentations      | • Price Lists | • Programs    |
| • Media Kit Assembly | • Proposals   | • Reports     |
| • Sales Manuals      | • Stationery  | • Table Tents |
| • Training Manuals   |               |               |

# CONTACT US

## Need a quote or more information?

Do you have a project you would like us to produce? Please contact us and ask for a sales assistant.

**Phone:** 216.861.3377

**Fax:** 216.861.6108

**Email:** sales@copy-king.com

## Directions:

If you would like to visit us we have ample free parking in the front of the building. Walk-ins welcome 8am to 6pm Monday through Friday.

### From the West:

Take 90E towards downtown and exit at Carnegie. Take a right off the exit traveling east on Carnegie to East 36th. Take a left on 36th to Chester. Left on Chester and Copy King will be on the immediate right hand side. Convenient parking is located in the front of the building.

### From the East:

Take 90 West and exit at Chester. At the top of the ramp, turn right onto E.24th. At the stop sign (Payne Ave.), turn right to E.36th and turn right to Chester. Turn right on Chester and Copy King's parking is conveniently located in the front of the building.

# Your Source for Complete Digital & Commercial Offset Printing Services



Digital Black & White & Color Printing  
Commercial Offset Printing Services

Color Envelope Printing

Binding & Finishing

Graphic Design

Personalized Variable Printing

Posters & Banners

Scan Hard Copy to USB Drive, CD or SD

Print Color Direct to CD or DVD

Pick-Up and Delivery

# COPY KING

*On Time, On Demand*

3333 Chester Avenue • Cleveland, Ohio 44114  
Phone: 216.861.3377 • Fax: 216.861.6108  
www.copy-king.com • sales@copy-king.com

Become a fan of Copy King on: [facebook](#)

Certified as a CSB and a FBE with the City of Cleveland and a SBE with Cuyahoga County

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## Digital Printing Services



We produce high volume, top quality digital copies. On demand printing allows you to reprint in smaller quantities as needed. You can make last minute changes when necessary at a reasonable cost without film or plates. Our equipment is fast, allowing us to assist you in meeting tight deadlines. The latest technology allows us to print a wide variety of paper stocks and sizes up to 13x40.

Once we've completed your project, we can store your documents in our digital library making reordering fast and easy.

## Commercial Offset Printing Services



Your project might be better suited to print on our one and two-color presses. Our printing service compliments our digital services by offering more economical long runs, excellent color accuracy and a wider range of paper stocks and sizes. We will help you decide if digital or offset makes more sense for your printing project depending on your deadline and number of originals.

## Full Color Envelope Printing



The OKI envelope printer allows us to print envelopes in full color at a competitive price. It is an excellent choice for shorter runs with tight deadlines and allows us to print sizes ranging from 3.625" x 5.125" up to 12" x 15.5"!

For more detailed information on our services please visit our website at [www.copy-king.com](http://www.copy-king.com)

## Graphic Design



Professional graphic design services are available at a fraction of the cost of an agency. Whether you need a little help or a lot, our experienced graphic designer can help with your existing files or work with you to create original, high quality designs. Our customers have found us well suited for design jobs such as:

- Banners
- Calendars
- Envelopes
- Invitations
- Logo Design
- Posters
- Programs
- Training Manuals
- Brochures
- Catalogs
- Flyers
- Labels
- Menus
- Postcards
- Signs
- Business cards
- Custom Projects
- Forms
- Letterhead
- Newsletters
- Presentations
- Table Tents
- Vehicle Wrap Layout

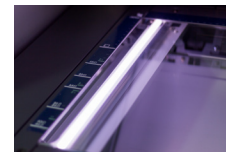
## Personalized Variable Printing



Increase response rates by personalizing your marketing materials. Copy King can create personalized materials to better target your reader's interest. Simply provide us with your information in an Excel file. We can change the information from one printed piece to the next, quickly and easily. Some of our customers have used variable data in:

- Advertising
- Brochures
- Invoicing
- Photo ID Badges
- Customer Relationship Management
- Direct Marketing Materials
- Certificates of Achievement
- Postcard Campaigns
- Table Tents/Name Cards

## Scan Hard Copy to USB Drive, CD or SD



If you want documents stored in a space-saving, convenient format, this service is for you. We can scan your hard copy originals, create an electronic file and burn the documents onto a CD/DVD or save to a USB drive or SD. We can also customize your CD or DVD with high quality color imprinted directly to the disc.

## Complete Binding and Finishing



Copy King has an array of binding and finishing options including:

- Cover, spine, tab inserts
- Plastic Comb Binding
- Media Kit Assembly
- Cutting
- Mailing Services
- Laminating
- Book Stitching
- Saddle Stitching
- 3-ring binders
- Coil Binding
- Double Wire O
- Tape Binding
- Shrink Wrapping
- Stapling
- Folding
- Padding
- Drilling
- Collating

## Oversize Posters and Banners

Looking for ways to promote your business? Ask us about our oversize options including but not limited to the following:

- Posters (on Photo Paper, Foamcore, Coroplast)
- Vinyl Banners (hemmed w/grommets, windslits)
- Portable Expandable Displays

## Pick-up and Delivery

We start and finish with convenient pick-up and delivery services.

## The Right Vendor for Your Business

Since 1993 Copy King has been specializing in serving the printing needs of the business community. We are independently owned and operated and are certified as a Cleveland Small Business (CSB) and a Female Business Enterprise (FBE) with the City of Cleveland and a Small Business Enterprise (SBE) with Cuyahoga County.

We offer the **latest equipment and technology** to produce the highest quality reproduction.

Whatever format your originals are in, from concept to paper originals to electronic files, Copy King can produce a top quality finished product using either digital or offset production.

Our knowledgeable and talented staff are **dedicated to excellent customer service**. We work hard every day to ensure our customers are satisfied with the work we do for them.

Consequently, **deadlines are strictly adhered to** and **each job is quality checked carefully**.

## Why Copy King?

- High Quality Reproduction
- Competitive Pricing
- Quick Turnaround
- Exceptional Customer Service
- Personalized Attention
- Pick-up and Delivery

Call us today and let's begin a long-term relationship!

